**Quality Standards for suppliers of “Packaging without food-contact” and “other non-food products”**

This information is used for the approval of our suppliers and has a relevant influence on our supplier assessment. The information is binding and must be submitted to us signed before the first conclusion of a contract, otherwise no delivery can be made to us.

**Step 1 (QMS)**

Does your company have a current certificate of the following standards?

- ISO 9001: Yes  No

Please send us a copy of the certificate if you have ticked "Yes".

If yes then you can go directly to step 2 otherwise:

1.1 Do you have a quality policy? Yes  No

1.2 Do you have a system for the control of quality relevant documents ? Yes  No

1.3 Do you conduct training for continuous improvement? Yes  No

**Step 2 (EMS)**

Does your company have a current certificate of the following standards?

- ISO 14001: Yes  No

Please send us a copy of the certificate if you have ticked "Yes".

If yes then you can go directly to step 3 otherwise:

2.1 Are you certified to a comparable standard? Yes  No

If yes, which:      , please send us a copy oft he certificate.

2.2 Do you have an environmental policy? Yes  No

2.3 Do you take measures to improve the environment and sustainability ? Yes  No

If yes, which:

2.4 Do you train your employees in environmental and sustainability issues? Yes  No

**Step 3 (Occupational Safety, Health protection, Business Ethics)**

Does your company have a current certificate of the following standards?

- ISO 45001: Yes  No

- Sedex: Yes  No

Please send us a copy of the certificate if you have ticked "Yes".

If yes for both certificates you can go directly to step 4 otherwise:

3.1 Are you certified according to a comparable standard? Yes  No

If yes, which:      , bitte senden Sie uns eine Kopie des Zertifikates zu.

3.2 Do you have an occupational health and safety regulation? Yes  No

3.3 Do you take measures to improve occupational health and safety? Yes  No

If yes, which:

3.4 Do you train your employees in health and safety tasks? Yes  No

**Step 4 (Food Safety)**

Does your company have a current certificate of the following standards?

- BRC or BRC/IOP: Yes  No

- IFS Food or IFS PACsecure: Yes  No

- FSSC 22'000: Yes  No

Please send us a copy of the certificate of each standard you have marked with "Yes".

If you ticked at least one standard with "Yes", go directly to step 7,

if you ticked each standard with "No", go to step 5.

**Step 5**

Is your HACCP concept certified by an external certification body?

Yes  No

Please send us a copy of the certificate if you have ticked "Yes".

If yes then you can go directly to step 7 otherwise:

if you have ticked "No" go to step 6.

**Step 6**

Please mark «Yes» or «No» in below table :

|  |  |  |  |
| --- | --- | --- | --- |
| **Questionnaire** | **Yes** | **No** | **Score für „Yes“** |
| Is there a HACCP concept in place? |  |  | 15% |
| Is there NO possibility of breakage of glass? |  |  | 15% |
| If ⌧ „No“ Is there a system in place to manage any breakage of glass in order to avoid any negative impact on the products? |  |  | (15%) |
| Any contamination of the products through water or air can be excluded? |  |  | 15% |
| Is there a hygienic-concept or regulations in place regarding production facilities, equipment, packaging material and your staff? |  |  | 15% |
| Do you have data sheets for all products? |  |  | 5% |
| Are there documents describing all the relevant processes and relevant requirements? |  |  | 5% |
| Storage and transportation:  Are the hygienic conditions met? |  |  | 10% |
| Are systematic pest controls conducted? |  |  | 5% |
| Do you implement other industry-standards for product safety at your facility? |  |  | 15% |
| **Total** |  |  |  |

If your score is higher than 60% you fulfill our minimum standard. If your score is lower than 60% we will contact you for further clarifications.

Remarks:

**Step 7**

As a supplier of Louis Ditzler AG we confirm that we know about the Ditzler supplier code of conduct and will support and implement this corporate policy.

**Step 8**

|  |  |
| --- | --- |
| Company name: |  |
| Place/ date: |  |
| Signature: |  |

**To be completed by Ditzler AG**

Classification Supplier Assessment:

|  |  |  |  |
| --- | --- | --- | --- |
| Management  System | Degree of fulfillment  (max. 100% each) | Measures | Due date / Responsable |
| QMS |  |  |  |
| UMS |  |  |  |
| AS/GS |  |  |  |
| LMS |  |  |  |

Checked by Purchasing: Date: Signature:

Checked by QMS (or QA): Date: Signature: